

ADITYA PHARMACY COLLEGE

An Autonomous Institution

Approved by PCI, Permanently Affiliated to JNTUK,

Accredited by NAAC A Grade with CGPA 3.06

Recognized by UGC under sections 2(f) of UGC act 1956

Aditya Nagar, ADB Road, Surampalem – 533 437, Kakinada District., A.P.



Minutes of the 1st meeting of the Academic council held on 16-12-2023

The 1st academic council meeting of Aditya Pharmacy College, Surampalem was held on 16-12-2023 at 10-00 AM in the conference hall of the college in blended mode. Dr. D. Sathis Kumar, Chairman presided over the meeting.

The following members of academic council have attended the meeting.

S. No	Name	Designation	Position in Academic Council
1	Dr. D. Sathiskumar	Principal	Chairman
2	Dr. K. Venkata Reddy	Professor, Department of EEE, JNTUK, Kakinada.	University Nominee
3	Dr. B Bala Krishna	Professor & Director of Evaluation, Department of Mechanical Engineering, JNTUK, Kakinada	University Nominee
4	Dr. G. Padmaja Rani	Professor of Physics, UCEK, JNTUK, Kakinada	University Nominee
5	Dr. Saurabh Srivastava	Associate Professor, Associate Dean- Academics, Head- Department of Pharmaceutics, NIPER, Hyderabad.	Governing Body Nominee
6	Dr. S. P. Dhanabal	Professor & Principal, Department of Pharmacognosy & Phyto Chem., JSS College of Pharmacy, Ooty.	Governing Body Nominee
7	Dr. M. V. Ramana	PCI Central Council Member	Governing Body Nominee
8	Dr. Sistla Rama Krishna	Principal Scientist, IICT, Hyderabad.	Governing Body Nominee
9	Dr. T. Udaya Kumar	Professor & Dean – Evaluation, Dept. of Pharmaceutics.	Member
10	Mr. Y. Pavan Kumar	Associate Professor, Dept. of Pharmacy Practice Aditya Pharmacy College	Faculty Nominee
11	Mrs. G. Sridevi	Associate Professor, Dept. of Pharmaceutics Aditya Pharmacy College	Faculty Nominee



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12 Ms. B. Sujiya	Associate Professor, Dept. of Analysis Aditya Pharmacy College	Faculty Nominee
13 Mr. S. Nageswara Rao	Associate Professor, Dept. of Pharmacology Aditya Pharmacy College	Faculty Nominee
14 Dr. CH. S. Phani Kumar	Professor Head of the Department Pharmaceutics Aditya Pharmacy College	Member
15 Dr. P.S.S.Sai Kiran	Associate Professor, Dept. of Pharmacology Aditya Pharmacy College	Member Secretary

Agenda 1.1. Welcome address by chairman

Dr. D. Sathis Kumar, Chairman of Academic Council has welcomed all the members for the 1st meeting of the Academic Council.

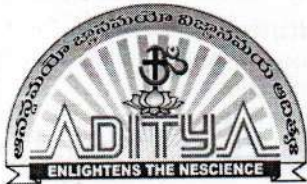
Agenda: 1.2. Nomination of Board of studies (BOS) members

The member Secretary nominated the following BOS members to Academic Council.

S. No.	Name	Designation	Position in BOS
1	Dr. M. Murali Krishna Kumar	Associate Professor, Department of Pharmaceutical Chemistry, Andhra University.	University Nominee
2	Prof. N. Rama Rao	Professor & Principal, Chalapathi Institute of Pharmaceutical Sciences.	Subject Expert Member
3	Prof. G. Girija Sastry	Professor, Department of Pharmaceutical Chemistry, Andhra University.	Subject Expert Member
4	Mr. Sarella Tarun	QC Manager, Seldom Pharma Pvt. Ltd., Yanam.	Industry Expert
5	Ms. Priyanka Ukkujuri	Drug Safety Specialist, Parexel International, Hyderabad	Alumnus Member



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Resolution No. APC/AC/Res/1.2

The members unanimously resolved to approve the following list of BOS members,

Agenda 1.3.1. : Increase / reduction in intake of existing programs

The member Secretary presented that the institution got approval from PCI and JNTUK for the following programs for the academic year 2023.-24.

S. No	Programme	Approved Intake 2022-23	Approved Intake 2023-24	Remarks
1	B.Pharm	100	100	No Change
2	M.Pharm (Pharmaceutics)	15	15	No Change
3	M.Pharm (Pharmaceutical Analysis)	6	6	No Change
4	Pharm D	30	30	No Change

The members noted the same.

Agenda 1.3.2. Details of the sanctioned strength and admitted candidates for the academic year 2022-23.

The member Secretary presented the following details of sanctioned strength and admitted candidates for the academic year 2022-23.

S.No.	Programme	Intake 2022 -23	Admitted 2022-23	% of Admissions
1	B.Pharm	100	108	100%
Total		100	108	
2	M.Pharm (Pharmaceutics)	15	0	0%
3	M.Pharm (Pharmaceutical Analysis)	6	0	0%
4	Pharm D	30	30	100%
Total		151	138	91%

Discussion: The members discussed about postgraduate admissions and advised the member secretary to encourage students for postgraduate admissions and to convey the importance of higher studies to students.



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Resolution No. APC/AC/Res/1.3.2

The members unanimously resolved to ratify the sanctioned strength and admitted candidates for the academic year 2022-23.

Agenda 1.3.3. Details of placements for the academic year 2022-23

The member secretary presented the details of placements for the academic year 2022-23.

Discussion: The members informed to incorporate the details of UG & PG placements in the next Academic Council meeting.

Resolution No. APC/AC/Res/1.3.3

The members unanimously resolved to ratify the details of placements for the academic year 2022-23.

Agenda 1.3.4. B.Pharm., M.Pharm. and Pharm.D. Academic structure & Academic regulations

The member secretary explained the B.Pharm., M.Pharm and Pharm.D Academic structure and Academic PCI regulations for the Academic year 2023-24.

Discussion:

The members suggested that follow the PCI Syllabus for B.Pharm., M.Pharm., and Pharm.D.,

Members of Academic Council suggested that examinations should be conducted strictly as per the norms of JNTU-K

Members suggested that Question paper setting should be done by faculty from Universities or NIPER (most probable) to maintain the quality of Question Paper.

Members suggested that Evaluation should be done by senior faculty from other colleges.

Members suggested that follow the Malpractice guidelines of JNTU-K for Examinations.

Members suggested to follow the guidelines for promotion of students.

Agenda 1.3.5 Approval of the Academic Calendar for the year 2023-24

The member secretary presented the details Academic Calendar of the following programmes for the Academic year 2023-24



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ACADEMIC CALENDAR OF I YEAR M. PHARMACY FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Commencement of classwork	21.10.2023		
I Unit of Instructions	21.10.2023	02.12.2023	7W
I Mid examination	11.12.2023	14.12.2023	
II Unit of Instructions	15.12.2023	20.01.2024	7W
II Mid examination	05.02.2024	08.02.2024	
Preparation and Practicals	09.02.2024	16.02.2024	1W
End Examination	19.02.2024	26.02.2024	
Commencement of II Semester Class work	29.02.2024		
II SEMESTER			
I Unit of Instructions	29.02.2024	18.04.2024	7W
I Mid examination	22.04.2024	25.04.2024	
II Unit of Instructions	26.04.2024	06.05.2024	2W
Summer Holidays	07.05.2024	06.06.2024	4W
II Unit of Instructions	07.06.2024	12.07.2024	5W
II Mid examination	13.07.2024	18.07.2024	
Preparation and Practicals	19.07.2024	26.07.2024	1W
End Examination	29.07.2024	10.08.2024	2W

ACADEMIC CALENDAR OF I YEAR B. PHARMACY FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Orientation classes	20.11.2023		
Commencement of classwork	04.12.2023		
I Unit of Instructions	04.12.2023	27.01.2024	8W
I Mid examination	29.01.2024	03.02.2024	
II Unit of Instructions	05.02.2024	25.03.2024	7W
II Mid examination	01.04.2024	08.04.2024	
Preparation and Practicals	10.04.2024	16.04.2024	1W
End Examination	18.04.2024	29.04.2024	
Commencement of II Semester Class work	01.05.2024		
II SEMESTER			



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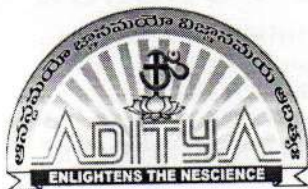
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Commencement of Classwork 01.05.2024			
I Unit of Instructions	01.05.2024	26.06.2024	8W
I Mid examination	27.06.2024	02.07.2024	
II Unit of Instructions	03.07.2024	28.08.2024	8W
II Mid examination	29.08.2024	03.09.2024	
Preparation and Practicals	04.09.2024	11.09.2024	1W
End Examination	12.09.2024	24.09.2024	2W

ACADEMIC CALENDAR OF I YEAR PHARM.D FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Orientation classes	20.11.2023		
Commencement of classwork	04.12.2023		
I Unit of Instructions	04.12.2023	17.02.2024	11W
I Mid examination	19.02.2024	24.02.2024	
II Unit of Instructions	19.02.2024	04.05.2024	11W
II Mid examination	29.04.2024	04.05.2024	
III Unit of Instructions	06.05.2024	20.07.2024	
III Mid examinations	15.07.2024	20.07.2024	
Preparation and Practicals	22.07.2024	27.07.2024	1W
End Examination	29.07.2024	10.08.2024	2W

Resolution No. APC/AC/Res/1.3.5

The members unanimously resolved to ratify the academic calendar for the academic year 2023-24.

Agenda 1.4.1.1 Details of Research Activities

The member Secretary presented the details of 8 paper publications of the faculty during the academic year 2022-23.

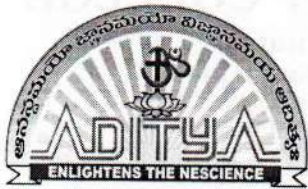
Discussion: The members suggested member secretary to improve the publications in a peer reviewed scopus or SCI indexed journals. Members said that it will promote the institutions nationally and internationally.

The members noted the same.



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Agenda: 1.4.1.2 Consultancy works

The member Secretary presented the details of consultancy activities.

The members noted the same.

Agenda: 1.4.1.3 Patents Published / Granted

The member Secretary presented the details of patents published and granted by the faculty members.

The members noted the same.

Agenda: 1.4.1.4. Books/Chapters authored by faculty

The member Secretary presented that 3 books/chapters were authored by the faculty.

The members noted the same.

Agenda: 1.4.1.5. Publication metrics of faculty

The member Secretary presented publication metrics of faculty.

The members noted the same.

Agenda: 1.4.1.6. Details of Research Scholars

The member Secretary presented that 2 faculty members were awarded Ph.D. during the academic year 2023-24 and 10 faculty members are pursuing Research as scholars under various Universities. 1 faculty member of the institution is guiding 1 research scholar.

Discussion: The members suggested member secretary to apply for Ph.D Research Center to JNTUK and explained the importance of Research Center.

The members noted the same.

Agenda: 1.4.1.7. Proposals submitted for funding

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The member Secretary presented the details of 2 proposals submitted to various funding agencies.

The members noted the same.

Agenda: 1.4.1.8. Incentives and seed money offered by the college to faculty.

The member Secretary presented that incentives to the tune of Rs. 62000/- was offered by the college to the faculty for their publications.

The members noted the same.

Agenda: 1.4.2.1. Awards and prizes received by faculty and staff.

The member Secretary presented the details of awards and prizes received by faculty and staff.

The members noted the same.

Agenda: 1.4.2.2. Faculty invited as Speakers/Resource Persons in FDPs/ Conferences.

The member Secretary presented the details of faculty invited as Speakers/Resource Persons in FDPs/ Conferences.

The members noted the same.

Agenda: 1.4.2.3 Seminars / Workshops / FDPs / Training Programs attended by faculty.

The member Secretary presented that details of 40 faculty members attended the different Seminars / Workshops / FDPs / Training Programs.

The members noted the same.

Agenda: 1.4.2.4 Seminars / Workshops / FDPs / Training Programs organized.

The member Secretary presented that details of 34 Seminars / Workshops / FDPs / Training Programs were organized by the institutions.

The members noted the same.





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Agenda: 1.4.2.5. Guest Lectures / Technical Symposium / Industrial Visits organized

The member Secretary presented that details of Industrial visits and hospital visits were organized by the institution during the previous semester

The members noted the same.

Agenda: 1.4.2.6 Major equipment procured.

The member Secretary presented that the institution procured equipment worth of Rs. 1.3 lakhs during the academic year 2022-23.

The members noted the same.

Agenda: 1.4.2.7 Library details

The member Secretary presented that 54 titles and 189 volumes of books were purchased, 40 national and 21 international journal were subscribed, Knimbus and Delnet online were renewed, Database like Micromedix and stimulation software were procured during the academic year of 2022-23 worth of 6.65 lakhs.

Discussion: The members informed to incorporate the details of library usage of students and faculty per day in the next Academic Council meeting.

The members noted the same.


Agenda: 1.4.3.1 Performance of students in extra-curricular / co-curricular activities.

The member Secretary informed that 2 students won the prizes in extra- curricular/co- curricular activities and participation of students during the academic year 2022-23 even semester.

The members noted the same.

Agenda: 1.4.3.2 Social Services activities.

The member Secretary informed that 466 students participated in 10 different social service activities during the academic year 2022-23.


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The members noted the same.

Agenda: 1.4.4.1 Details of the Grievances, Redressal, Anti ragging cases and information about the action taken by the college administration to prevent in future.

The report on the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent ragging in future is presented.

The members noted the same.

Agenda: 1.4.4.2 Details of the cases received under Right to Information Act and information communicated to respective agencies.

The member secretary informed that no cases were received under Right to Information Act.

The members noted the same.

Agenda: 1.4.4.3 Report of ICC (Internal Complaints Committee)

The member secretary informed that no complaints were received.

The members noted the same.

Agenda: 1.4.4.4 Malpractice cases in examinations conducted during the academic year 2022-23.

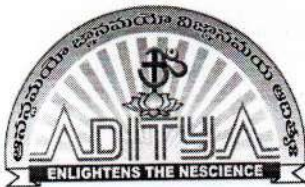
The member secretary informed that no malpractice cases were reported in the examinations conducted during the previous semester.

The members noted the same.

Agenda: 1.4.4.5 Details of the payments due to the University in the form of different Fees.

The member secretary presented that the dues to the University were cleared up to the academic year 2021-22 as per the guidelines of the University. The College has paid Rs. 10.14 lakhs against payable amount of Rs.15.06 lakhs for the academic year 2022-23.





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The members noted the same.

Agenda: 1.4.4.6. Report on E-governance

The member secretary presented the report on E-governance.

Agenda: 1.5. Any other item/s with the approval of the Chairman

- Members suggested to encourage faculty exchange programs
- Members suggested to improve the Industrial Institutional Interacation.
- Members suggested to encourage students and faculty to participate online certification courses.
- Members suggested to strengthen students feedback system.
- Members suggested to incorporate the result analysis in the next meeting of the Academic Council.

Agenda: 1.6 Schedule of next Academic Council meeting

The members unanimously proposed to conduct the next meeting of the Academic Council in 2024.

Agenda: 1.7 Words of Thanks

- Principal Dr.D.SathisKumar presented the vote of thanks.

MEMBER SECRETARY



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